



911 DRIVING SCHOOL TEEN COURSE POLICIES

Enrollment Eligibility: Student must be 15 years of age or older to enroll in new driver training program. Per WA State law, enrollment will not be allowed after class number 3.

Attendance: Classroom and behind-the-wheel (BTW) instruction will be completed in no less than 30 days. Students have 8 months from the date their course starts to complete the course. (Exceptions “may” be granted at the sole discretion of the Driving School – Fees may apply). Any absence from class must be made up. A student is allowed up to 3 makeup days. Absence from more than three classes will result in having to retake the entire course – fees apply.

Students may not be more than 10 minutes late to class per Washington State law. If a student is more than 10 minutes late to class, the student will be required to take the entire class over. This will count as one of the three absences.

Students can be dismissed without a refund from the course for excessive tardiness or unexcused absences. If you have concerns about the schedule, please let us help you work out a plan in advance.

Students **MUST** sign their student record attendance sheet for every class, including make-up classes. If the regular attendance sheet isn’t available, or if a make-up class is done at a different location, a blank sheet must be filled out and signed. Failure to sign the record will result in having to take the class session again.

NOTE: PROCESS FOR ATTENDANCE IN ZOOM CLASSES will be done via the “Waiting Room Admittance” and random roll calls during the class. Students must respond to all 3 roll calls or will be marked absent (this will count towards one of the three allowed absences and must be made up).

BTW Practice and Scheduling Drives: D.O.L. requires students to have at least one hour of observation (observing another student’s behind the wheel lesson). It is 911 Driving School’s practice to have two students in the instruction vehicle at a time. There are instances when this is not possible. By signing the enrollment form, you give 911 Driving School permission to conduct BTW training in a one-on-one setting.

Drives can be scheduled online thru the Student Portal after the completion of the first class and receipt of a learner’s permit.

PLEASE NOTE: THE BEHIND THE WHEEL PORTION OF THIS COURSE IS DELAYED. Due to previous D.O.L. COVID-19 closures, delays, restrictions, and industry-wide staff shortages, we are experiencing a backlog. The average time to complete is 4 – 6 months. We are scheduling our oldest classes first. Your class will receive an email notice when we are scheduling behind the wheel lessons for your course #, at that time office staff can assist you scheduling drives. In the meantime, students/parents are encouraged to check the online student portal frequently (Email that you received when you first enrolled contains link, user ID and password). If you see an open time slot, feel free to take it.

Fees & Fine Print: A \$50.00 missed drive fee will be assessed if a student does not show up or arrives late for a scheduled drive. 2 business days (48 hours) cancellation notice is required to avoid a fee. Log on to your account in the DSS student portal to cancel drives.

A \$50.00 missed drive fee is charged if the student does not bring a valid instruction permit (and photo ID, if the permit does not have the student’s picture on it) to a drive or does not wear corrective lenses (if required as a restriction on their instruction permit)

No flip flops, high heels, slides; etc. or bare feet allowed on drives. Students with improper footwear will not be allowed to go on a drive and a \$50.00 missed drive fee will be charged.

A \$35.00 fee is charged for returned checks. A \$100.00 extension fee will be charged if any student fails to complete the course within the required deadline. Whether extensions are allowed or not is at the full discretion of 911

Driving School. A \$300.00 fee will be assessed if the student is required to re-take the course (see “Behavior” below).

Refunds: A processing fee of \$25.00 is charged if a student drops the course prior to the 2nd day of class, and there will be no refunds after the 2nd day of class.

\$300.00 will be charged if a student drops the course (by the 2nd day of class) and has already obtained a permit due to the “waiver” that we submitted to the D.O.L. Per the D.O.L., permit waivers are only allowed when a student is enrolled in a course.

Schedule Changes: 911 Driving School reserves the right to make changes to the dates and times of courses due to unforeseen circumstances. Notification of all changes will be communicated to parents and students as soon as possible to cause the least amount of inconvenience to our customers. Changes will only be made if there are no other viable options available.

Behavior: Students are fully accountable for their conduct and attendance. No food, gum, or drinks (other than bottled water) are allowed in our vehicles. ALL electronic devices (cell phones, music devices, etc.) will be turned off and kept out of sight during classroom and behind-the-wheel instruction (including all observation time!). Students can be dismissed from the course for misbehavior, excessive tardiness, excessive or unexcused absences, cheating (whether sharing or receiving answers), being under the influence of drugs or alcohol during any of the instructional phases, misuse, or abuse of traffic safety education equipment, repeated and willful violation of traffic laws, failure to complete assigned work, and multiple failed tests without a refund.

Parent Involvement: No one can realistically learn to drive in 5 hours. Parent involvement is critical for the student’s success. 50 hours of supervised driving is required by Washington State prior to receiving a driver’s license. All students must be able to demonstrate basic driving skills before we can issue a course completion. If an instructor believes a student is not ready for their next drive, parents will be contacted to discuss options and/or an RX form will be sent home with student. Extra drives, whether desired or required, are \$60.00 per hour. This can be avoided by parent involvement.

Organ Donor: Washington State requires 911 Driving School to provide parents/students with Washington State’s Organ Donor Program information. Please see the letter in the student packet. The video will be reviewed during day 15 of class.

Driver-Zed: We utilize the “Driver-Zed” program. This includes 4 hours of classroom simulation training in lieu of a 6th drive; and is included in the regular classroom schedule. This allows us to cover dangerous driving conditions, as well as events that aren’t common but could occur. There are a total of 5 drives in the instruction unless additional, optional drives have been purchased.

DSS: DSS is the name of our online scheduling and database program. Once your enrollment is activated you will have access to the student portal. Drives and make-up classes are scheduled from there.

Graphic Content: Our course curriculum includes some video content that is graphic. It is not intended to scare the students, but rather to instill respect for the dangers involved with driving. Please let us know if you prefer to opt out.

Course Completion: Upon successful completion of all tests and activities required for our program and upon the payment of any outstanding fees, the student’s course completion information will be entered into the Department of Licensing’s online system.

Students are eligible to take the Department of Licensing Knowledge Test after completing course requirements. Test scores will be entered directly into the Department of Licensing’s online system. Your student’s testing must be scheduled during one of our public testing times, fees apply.

Should your student fail their driving course, students may re-enroll at the cost of a full tuition. No refunds will be given for course failures or failure to comply with school policies.

Completion of this traffic safety course does not guarantee that a student will pass the D.O.L. exam.

Washington State Intermediate driver’s license regulations: new drivers under the age of 18 cannot drive with passengers under the age of 20 for the first 6 months. For the next 6 months they may not carry more than 3 passengers who are under the age of 20. Exceptions are immediate family members. For the first 12 months, teens cannot drive between 1 a.m. and 5 a.m. unless they are with a licensed driver age 25 or older.

For a full review of all IDL rules and regulations, visit www.dol.wa.gov/driverslicense/teens.html

I have read and understood these policies.

Signature of Parent (legal guardian): _____

Student: _____